

Program A: Licensing

Program Authorization: R.S. Title 32 and 47 of the Louisiana Revised Statutes

Program Description

The mission of the Licensing Program of the Office of Motor Vehicles is to serve people through the administration of motor vehicles registration and driver's license laws in a professional, compassionate and responsive manner while maintaining a high standard of quality through an innovative approach to customer service.

The goals of the Licensing Program of the Motor Vehicles are:

1. Improve customer service satisfaction by expediting the services rendered.
2. Through electronic access, improve the quality and quantity of the communication and data share with Louisiana courts, law enforcement agencies, other customer agencies and the public.
3. Improve the public's awareness of and compliance with Office of Motor Vehicles' rules and policies in order to reduce needless waits in line, unnecessary visits to the office and reduce telephone calls to the office.

The Licensing Program through field offices and headquarter units issues Louisiana driver's licenses, identification cards, license plates, registrations and certificates of titles; maintains driving records and vehicle records; enforces the state's mandatory automobile insurance liability insurance laws; reviews and processes files received from law enforcement agencies and courts, governmental agencies, insurance companies and individuals; takes action based on established law, policies and procedures; complies with several federal/state mandated and regulated programs such as Motor Voter Registration process and the Organ Donor process. This program collects over \$750 million in taxes annually.

RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2001-2002	ACT 13 2002-2003	EXISTING 2002-2003	CONTINUATION 2003-2004	RECOMMENDED 2003-2004	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$0	\$2,033	\$2,033	\$502,219	\$0	(\$2,033)
STATE GENERAL FUND BY:						
Interagency Transfers	0	206,946	206,946	0	0	(206,946)
Fees & Self-gen. Revenues	40,817,161	40,002,678	40,069,601	41,605,733	40,800,517	730,916
Statutory Dedications	1,297,796	10,259,865	10,259,865	12,510,185	15,484,643	5,224,778
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	25,993	241,636	612,091	200,000	291,336	(320,755)
TOTAL MEANS OF FINANCING	\$42,140,950	\$50,713,158	\$51,150,536	\$54,818,137	\$56,576,496	\$5,425,960
EXPENDITURES & REQUEST:						
Salaries	\$21,075,954	\$21,134,103	\$21,706,463	\$22,605,329	\$21,982,133	\$275,670
Other Compensation	395,481	1,052,087	1,082,087	998,831	1,029,881	(52,206)
Related Benefits	5,217,125	6,245,649	6,245,264	6,795,317	6,193,938	(51,326)
Total Operating Expenses	8,181,319	6,797,280	8,050,014	7,419,236	7,320,001	(730,013)
Professional Services	445,653	9,192,772	7,646,286	10,736,901	12,842,052	5,195,766
Total Other Charges	5,300,704	5,950,532	5,951,410	5,852,336	6,640,462	689,052
Total Acq. & Major Repairs	1,524,714	340,735	469,012	410,187	568,029	99,017
TOTAL EXPENDITURES AND REQUEST	\$42,140,950	\$50,713,158	\$51,150,536	\$54,818,137	\$56,576,496	\$5,425,960
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	781	775	775	775	775	0
Unclassified	2	2	2	2	2	0
TOTAL	783	777	777	777	777	0

SOURCE OF FUNDING

This program is funded with State General Fund, Interagency Transfers, Fees and Self-generated Revenues, Statutory Dedications and Federal Funds. The Interagency Transfers are from the Highway Safety Commission to complete reports regarding driving while intoxicated. The Fees and Self-generated Revenues are derived through the issuance of drivers license reinstatement fees, provision of drivers records to insurance companies and various compulsory insurance administrative fees. Of major importance is the \$5.50 handling fee on all non- title motor vehicle transactions as authorized by R.S. 39:55.2. The Statutory Dedications are derived from the Office of Motor Vehicle Testing Fund (R.S. 32:412 (H)), Motor Vehicles Customer Service and Technology Fund (R.S. 32:429.2) and the Deficit Elimination/Capital Outlay Escrow Replenishment Fund (R.S. 39:137). Per R.S. 39:36B.(8), see table for a listing o dedicated fund. The National Highway Traffic Administration provides a grant to the office to identify problem drivers.

	ACTUAL	ACT 13	EXISTING	CONTINUATION	RECOMMENDED	RECOMMENDED
	2001-2002	2002-2003	2002-2003	2003-2004	2003-2004	OVER/(UNDER)
						EXISTING
Office of Motor Vehicle Testing Fund	\$0	\$22,000	\$22,000	\$22,000	\$22,000	\$0
Motor Vehicles Customer Service and Technology Fund	\$1,297,796	\$9,693,658	\$9,693,658	\$12,488,185	\$15,462,643	\$5,768,985
Deficit Elimination/Capital Outlay Escrow Replenishment Fu	\$0	\$544,207	\$544,207	\$0	\$0	(\$544,207)

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$2,033	\$50,713,158	777	ACT 13 FISCAL YEAR 2002-2003
			BA-7 TRANSACTIONS:
\$0	\$320,755	0	Carryforward funding from federal grants to provide for expenses related to the establishment of a database linking safety records to commercial vehicles and a grant aimed at identifying fraudulent test givers
\$0	\$66,923	0	Carryforward funding to provide for prior year encumbrances for office furniture and equipment
\$0	\$49,700	0	Carryforward federal funds to provide for the verification of social security numbers
\$2,033	\$51,150,536	777	EXISTING OPERATING BUDGET - December 2, 2002
\$0	\$1,005,978	0	Annualization of FY 2002-2003 Classified State Employees Merit Increase
\$0	\$363,130	0	Classified State Employees Merit Increases for FY 2003-2004
\$0	(\$86,220)	0	Risk Management Adjustment
\$0	\$396,157	0	Acquisitions & Major Repairs
\$0	(\$340,735)	0	Non-Recurring Acquisitions & Major Repairs
\$0	(\$387,678)	0	Non-Recurring Carry Forwards
\$0	\$3,222	0	Rent in State-Owned Buildings
\$0	(\$380,430)	0	Salary Base Adjustment
\$0	(\$765,885)	0	Attrition Adjustment
\$0	(\$194,652)	0	Salary Funding from Other Line Items
\$0	\$451,588	0	Group Insurance Adjustment
\$0	(\$3,528)	0	Civil Service Fees
\$0	\$96,446	0	Training Series Adjustment
\$0	(\$206,946)	0	Unanticipated Interagency Transfers Revenue
\$0	\$5,743,508	0	Additional funding for motor vehicle reengineering project
\$0	\$6,232	0	COVERS
\$0	(\$544,207)	0	Remove funding for group insurance premium
(\$2,033)	\$0	0	Net Means Of Financing Substitutions - replace General Fund with Fees and Self-generated Revenues
\$0	\$269,980	0	OIT-recommendation LEAF financing for replacement workstations
\$0	\$56,576,496	777	TOTAL RECOMMENDED

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$0	\$0	0	LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS
\$0	\$56,576,496	777	BASE EXECUTIVE BUDGET FISCAL YEAR 2003-2004
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE:
\$0	\$0	0	None
\$0	\$0	0	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE
\$0	\$56,576,496	777	GRAND TOTAL RECOMMENDED

PROFESSIONAL SERVICES

\$11,670,238	Contract for work performed on the Office of Motor Vehicles reengineering project
\$1,171,814	Contract for imaging
\$12,842,052	TOTAL PROFESSIONAL SERVICES

OTHER CHARGES

\$77,300 Court fees

\$77,300 SUB-TOTAL OTHER CHARGES

Interagency Transfers:

\$5,037,374 Transferred to Management and Finance for data processing, postage, telephone and utilities

\$83,962 Civil Service/CPTP charges

\$82,962 Transferred to State Police for automotive maintenance

\$475,607 Risk management premiums

\$107,679 Rent for state-owned buildings

\$775,578 Third party financing payment

\$6,563,162 SUB-TOTAL INTERAGENCY TRANSFERS

\$6,640,462 TOTAL OTHER CHARGES

ACQUISITIONS AND MAJOR REPAIRS

\$396,157	Replacement office furniture and equipment (e.g. desks, chairs, printers, shredders, etc.)
\$171,872	One-time software acquisition for motor vehicle computer reengineering project
\$568,029	TOTAL ACQUISITIONS AND MAJOR REPAIRS